

Recommended Connection Configuration

Organization Name	HealthPartners	Date 03-01-2011																											
Preferred Method to send/receive files	PGP encrypted files transferred over the Internet by SFTP.																												
What secures this connection?	Data files encrypted with PGP encryption, connection encrypted via SFTP.																												
Who to contact at our organization?	<p>Business contact for 835, 837, 270/271, and 276/277 Name: Cherie Nauha Phone: 952-883-6366 E-mail: cherie.a.nauha@healthpartners.com After Hours E-mail: ProviderEDISupport@HealthPartners.com</p> <p>Business contact for 834: Name: Mike Higgins Phone 952-883-7856 E-mail: michael.j.higgins@healthpartners.com</p> <p>Business contact for 278: Name: Susan Gunderson Phone: 952-883-5576 E-Mail: susan.c.gunderson@HealthPartners.com</p>																												
What do you need to do to use this method?	<ul style="list-style-type: none"> ▪ Supply HealthPartners with your network IP address. ▪ Encrypt your file. ▪ Connect using your Test or Production account on the HealthPartners SFTP Server with SFTP client software. ▪ Log into either your Test or Production account with your username and password. ▪ Push your file. ▪ Disconnect. 																												
How long will it take to set up this connection?	The time for setup will vary based on the transaction and other factors.																												
Are there any special products I need to purchase and install to make this work?	<ul style="list-style-type: none"> ▪ Internet connection. ▪ Encryption software: <ul style="list-style-type: none"> - GnuPG software is free Open Source software downloadable from gnupg.org. ▪ SFTP client software packages are available as a free download on the internet. 																												
Is this a Batch or Real-Time transaction?	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Transaction</th> <th style="text-align: center;">Batch?</th> <th style="text-align: center;">Real-Time?</th> </tr> </thead> <tbody> <tr><td>835</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td></tr> <tr><td>837</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td></tr> <tr><td>834</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td></tr> <tr><td>270</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td></tr> <tr><td>271</td><td style="text-align: center;">Y</td><td style="text-align: center;">Y</td></tr> <tr><td>276</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td></tr> <tr><td>277</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td></tr> <tr><td>278</td><td style="text-align: center;">Y</td><td style="text-align: center;">N</td></tr> </tbody> </table> <p>Please use Yes/No/NA to describe if you do not use the transaction</p>		Transaction	Batch?	Real-Time?	835	Y	N	837	Y	N	834	Y	N	270	Y	Y	271	Y	Y	276	Y	N	277	Y	N	278	Y	N
Transaction	Batch?	Real-Time?																											
835	Y	N																											
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File size limitations by transaction	835 and 837 transactions have no file size limitations.																												

Recommended file naming conventions	The name of the sending party, an underscore, a 14 digit date and time stamp followed by a period and the three digits indicating the type of X12 file: YourName_CCYYMMDDHHMMSS.837.pgp For example: PrairieClinic_20021107142027.837.pgp
When can you start using this method?	HealthPartners currently supports PGP encryption and SFTP to transfer files over the Internet.
How many transaction files can you receive per day from a trading partner?	Claim files are adjudicated once a day at 3:00 PM. However, claims are accepted 24 hours a day.
What are the hours you have someone available to cover transactions?	8 AM to 5 PM, Monday through Friday.
Are file concatenations supported (e.g. can there be multiple batch submissions per file)?	Yes.