

## Recommended Connection Configuration

<b>Organization Name</b>	HealthPartners	<b>Date</b> 12-03-2002																															
<b>Method to send/receive file?</b>	Encrypted files transferred over the Internet by FTP																																
<b>What secures this connection</b>	RFC2440 (OpenPGP) compliant encryption with 2048 bit key																																
<b>Who to contact at our organization</b>	<p>Business contact 835, 837, etc.:</p> <p>Name: Cherie Nauha          Phone: 952-883-6366          E-mail: <a href="mailto:cherie.a.nauha@healthpartners.com">cherie.a.nauha@healthpartners.com</a></p> <p>Business contact 834:</p> <p>Name: Mike Higgins          Phone 952-883-7856          E-mail: <a href="mailto:michael.j.higgins@healthpartners.com">michael.j.higgins@healthpartners.com</a></p> <p>Communications contact:</p> <p>Name: Paul Jackson          Phone: 952-883-7906          E-mail: <a href="mailto:paul.l.jackson@healthpartners.com">paul.l.jackson@healthpartners.com</a></p>																																
<b>What do you need to do to use this method?</b>	<ul style="list-style-type: none"> <li>▪ Encrypt your file (an operation similar to zipping the file).</li> <li>▪ Connect to the Internet and (in Windows) open a Command Prompt window.</li> <li>▪ Connect to the HealthPartners FTP Server by typing <b>ftp</b> and the URL.</li> <li>▪ Log into either your Test or Production account with your username and password.</li> <li>▪ Choose the binary transfer mode by typing <b>binary</b>.</li> <li>▪ <b>Put</b> your file.</li> <li>▪ Type <b>bye</b> to disconnect.</li> </ul>																																
<b>How long will it take to set up this connection?</b>	The time for setup will vary based on the transaction and other factors.																																
<b>Are there any special products I need to purchase and install to make this work?</b>	<ul style="list-style-type: none"> <li>▪ Internet connection.</li> <li>▪ Encryption software:             <ul style="list-style-type: none"> <li>- GnuPG software is free Open Source software downloadable from <a href="http://gnupg.org">gnupg.org</a>.</li> <li>- PGP software, Windows desktop version, is available for purchase from PGP Corporation at <a href="http://pgp.org">pgp.org</a>.</li> <li>- PGP software for server or enterprise is available for purchase from McAfee Security at <a href="http://mcafeeb2b.com">mcafeeb2b.com</a>.</li> </ul> </li> <li>▪ FTP Client software is bundled with all Windows and Unix Operating Systems.</li> <li>▪ GUI FTP Interfaces for Windows are not necessary, but they are available for download from the Internet.</li> </ul>																																
<b>Is this a batch or Fast-Batch transaction?</b>	<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Transaction</th> <th style="text-align: left;">Batch?</th> <th style="text-align: left;">Fast-batch?</th> <th></th> </tr> </thead> <tbody> <tr> <td>835</td> <td>Y</td> <td>N</td> <td></td> </tr> <tr> <td>837</td> <td>Y</td> <td>N</td> <td rowspan="6" style="vertical-align: middle; text-align: center;">Refer to the HIPAA Collaborative Aggregate Schedule for when these transactions will be available.</td> </tr> <tr> <td>834</td> <td>Y</td> <td>N</td> </tr> <tr> <td>270</td> <td>Y</td> <td>N</td> </tr> <tr> <td>271</td> <td>Y</td> <td>N</td> </tr> <tr> <td>276</td> <td>Y</td> <td>N</td> </tr> <tr> <td>277</td> <td>Y</td> <td>N</td> </tr> <tr> <td>278</td> <td>Y</td> <td>N</td> <td></td> </tr> </tbody> </table>		Transaction	Batch?	Fast-batch?		835	Y	N		837	Y	N	Refer to the HIPAA Collaborative Aggregate Schedule for when these transactions will be available.	834	Y	N	270	Y	N	271	Y	N	276	Y	N	277	Y	N	278	Y	N	
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Please use Yes/No/NA to describe if you do not use the transaction																																	

<b>File size limitations by transaction</b>	835 and 837 transactions have no file size limitations. 270/271 and 276/277 transactions' file size limitations have not been determined.
<b>Recommended file naming conventions</b>	The name of the sending party, an underscore, a 14 digit date and time stamp followed by a period and the three digits indicating the type of X12 file: YourName_CCYYMMDDHHMMSS.837 For example: PrairieClinic_20021107142027.837
<b>When can you start using this method?</b>	HealthPartners uses encryption and FTP to transfer files over the Internet now. HealthPartners will implement HIPAA transactions according to a schedule.
<b>How many transaction files can you receive per day from a trading partner?</b>	Claim files are adjudicated once a day at 3:00 PM. However, claims are accepted 24 hours a day. Schedules for 270/271 and 276/277 transactions have not been determined.
<b>What are the hours you have someone available to cover transactions?</b>	8 AM to 5 PM, Monday through Friday.
<b>Are file concatenations supported (e.g. can there be multiple batch submissions per file)</b>	Yes
<b>Any thing else I should know?</b>	